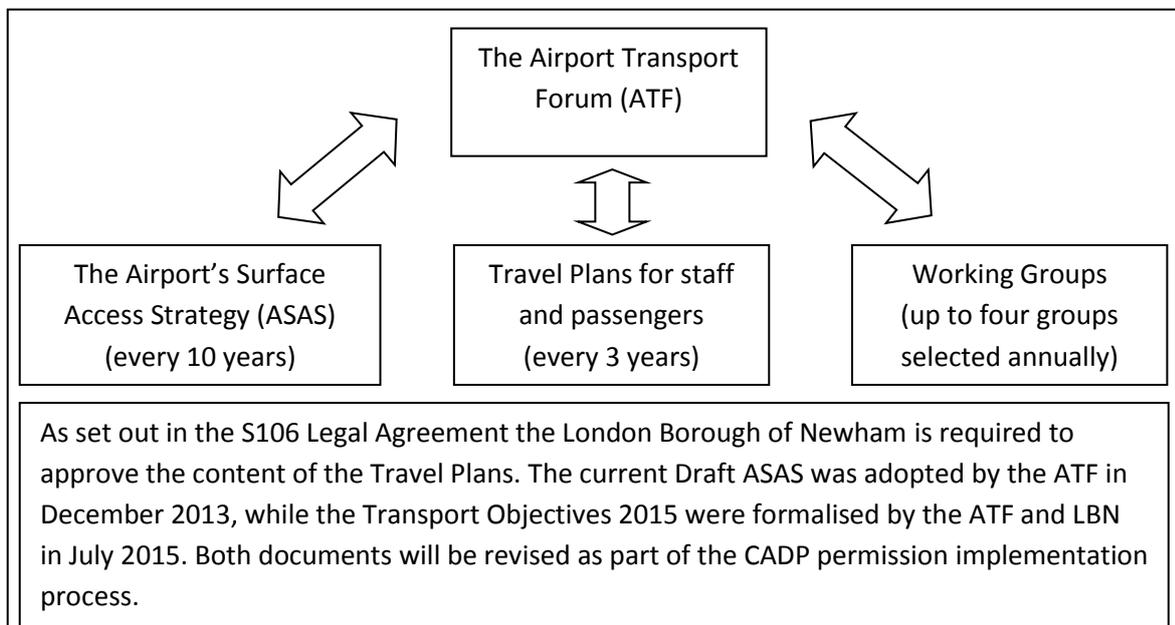


OVERVIEW

1. The Airport Transport Forum (ATF) is a requirement of both the Airport’s S106 Legal Agreement and the Department for Transport. Refreshed in 2013 the Forum brings together a range of key partners (see annex 1) from across aviation, transport and the local community that collectively inform the Airport’s emerging Surface Access Strategy and the future CADP required Travel Plans and progress topic-specific Working Groups driven by the Forum members.
2. Terms of Reference (TOR) have been established, these set out the topics that will be addressed alongside the frequency of meetings. In recent years the Forum has met twice annually, but the TOR provide a mechanism for this to increase when required. In 2017 it is proposed by the Airport that the Forum will meet three times given the larger than usual surface access related workload.
3. In 2015/16 the Forum has overseen the finalisation of the Transport Objectives 2015, alongside the facilitation of Working Groups that looked at topics including, Cycling and walking provision, Passenger transport information, Nuisance complaints regarding minicabs, as well as considering options for Connecting LCY to Crossrail services.

THE ROLE OF THE ATF

4. The diagram below indicates the role of the Forum and the way it informs the development and ongoing delivery of strategic and operational aspects:



5. The ATF is responsible for setting the direction and shaping the content of the ASAS and Travel Plans. The Forum agree an annual programme of Working Groups. The outputs of each of these activities are then considered by the ATF and used to inform the future direction of the related work areas. For example a Working Group in 2015 identified the strategic aspirations of the GLA and TfL

regarding the increased use of low carbon and electric vehicles. This is now a workstream for the airport and the provision of charging points on-airport is being progressed by the ATF.

6. The Forum is chaired by Rachel Ness, Director of Infrastructure, Strategy and Planning, with the sessions and Working Groups managed by Tom Hall, the airport's Travel Coordinator. Representatives from LCY Communications and Commercial departments also attend Forum meetings as required.

2015 AND 2016 DELIVERABLES

7. Table 1 highlights the key outputs from the ATF in recent years. The approval of the draft ASAS in Dec 2013 and the Transport Objective in 2015, both of which were agreed as interim arrangements until the outcome of the CADP planning application and appeal was known. Following the CADP approval in July 2016 work is being progressed to update and finalise the ASAS and the Travel Plans.

Table 1: ATF Deliverables Summary Table

STRATEGIC
Dec 2013: Draft Surface Access Strategy agreed and published July 2015: Transport Objectives 2015 published
2015 WORKING GROUPS
Cycling & Walking: 2016 programme underway to treble the on-airport secure cycle storage
Information Provision: 2016 activity to improve LCY website, produce a new travel leaflet, install information screens in Baggage Reclaim, and improve Airport signing on the tube and at Canning Town
Taxi & Minicab Operations: 2015 activity to review complaints, engage minicab operators to improve behaviours, now to be considered in the context of future local parking restrictions
Low Carbon Transport: 2015 activity to identify TfL and GLA strategic priorities 2020, and to link into airport activities in 2016/17 regarding provision of on-airport charging points
2016 WORKING GROUPS
Crossrail Connections: 2016 programme to assess route options for connecting LCY and Crossrail ahead of 2018, ongoing activity to promote the opportunity for a dedicated LCY Crossrail station
ASAS Review Process: agreeing a 2017 programme to publish a refreshed ASAS providing a 10 year vision and outline delivery programme for all transport matters
Bus Consultation Response: now scheduled for 2017 to align with TfL's latest project timelines
OPERATIONAL UPDATES
Investigating whether increasing Uber operations are behind the reduction in Passenger use of Black Taxis, and the subsequent reduction in public transport mode share seen in 2014 to 2015
Surveying the travel choices of 400+ airport staff - report due for publication Dec 2016
Engaging airport employers to encourage sustainable travel choices, rolling programme of quarterly email updates supported by direct meetings with employers
Creating a pilot scheme to use 'dead leg' Black Taxi journeys to bring staff to the airport in the early am
Providing travel information to passengers via Customer Services, using their feedback to identify improvements to information provided via print, online and physically within the terminal
To agree a 2017 staff cycle training programme with LBN, including the MET Police BikeSafe scheme

Looking Ahead

8. In January 2017 Gavin Wicks joins LCY as Head of Transport Planning. Gavin will be responsible for;

- Progressing the ASAS and Travel Plans,
- Leading compliance with CADP surface access planning conditions,
- Progressing Crossrail station development opportunity,
- Managing the programme of ATF Working Groups and subsequent action plans,
- Leading the airport's response to development proposals where there is potential impact on the Airport's surface access requirements e.g. Silvertown Tunnel DCO.

Annex 1

Table 2: List of organisations represented at the Airport Transport Forum

Organisation	Contact
London City Airport	Rachel Ness (Chair) Tom Hall
London Borough of Newham	Murray Woodburn Davie Whittaker
Transport for London	Julia Bray Marcus Adams James Cox (DLR)
The GLA	Claire Hamilton
Crossrail	Richard Storer
Black Taxi Coordinator	Roy Collins
DLR Operational (KeolisAmeyDocklands)	Rupal Patel
London Chamber of Commerce	Siwan Puw
Community Representatives	Thish Rajendram Jamal Braithwaite