



## **Minutes of the meeting of the London City Airport Consultative Committee**

**held on 6<sup>th</sup> December 2016 at 4.30pm**

**at City Aviation House, London City Airport**

**Present:** Gary Hodgetts (Airport Director), Duncan Alexander (Chair), Ken Clark (Newham), Pat Holland (Custom House), Frank Rosillo-Calle (Canning Town), Pat Murphy (Royal Docks), Howard Sheppard (Canary Warf), John Shaw (Passenger Representative), John Stewart (Hacan East), Dave Whittaker (Newham), Ian Gibson, Agnes Vivier, Giovanna Grandoni (Richard House Hospice), Julia Dunlop (Silvertown Deputy), Amina Ali (Tower Hamlets), Joy-Caron Canter (Royal Docks Learning & Activity Centre)

**Also in attendance:** Murphy Woodburn (Principal Transport Planner), Laura Clarry (Metropolitan Police), Christian Carrow (Metropolitan Police).

**In attendance from LCY:** Rachel Ness, Anthony Angol, Melanie Burnley, Tim Halley, Liam McKay, James Shearman, Aaron Utharon, Andrew Scott, Anna Boss

**Apologies:** Lindsey Clavel (Passenger Representative), Mari Grigoriadou (Swiss Airlines), Janette Withey (East London Chamber of Commerce)

### **1. Opening remarks.**

The Chair opened the meeting and thanked members for their attendance.

### **2. Minutes of the meeting on 6 September 2016**

The minutes of the meeting on 6 September 2016 were approved by the Committee with no further items being raised.

### **3. Matters Arising**

The Chair went through matters arising from the previous meeting of the Committee. These included:

- Airport report on runway protest (see item 4)
- Sub-Committee meetings (see item 5)
- Contact London Chamber of Commerce to encourage participation

This matter will be taken forward to the next meeting.

- Contact University of East London to encourage participation

This matter will be taken forward to the next meeting.

- Noise Monitoring Project for Custom House Area

James Shearman (JS) provided an update on the noise monitoring project for the Custom House Area. JS advised that he was in discussions with the free-holders of the property after being put in contact with them by the Vice Chair of the Committee in order to install a noise monitor.

JS advised that due to the size of the machinery it would not be able to be placed on the roof of the building but would need to be placed in a secure location at ground level. JS advised that he was in discussions about the date and time of the installation with the free holder.

The Chair updated the Committee that a new section on Airport Monitoring had been added to the web site and that reports from the Airport Monitoring Officer will be posted there.

#### **4. Airport report on runway protest and terminal evacuation**

Melanie Burnley, Director Customer Experience, gave a report on both the airport runway protest and the terminal evacuation.

The key matters which arose from the report on the runway protest were as follows:

- The protestors gained access to the airfield by dingy and called the police. Within 2 hours the police's specialist team, the 'ghost busters' arrived on site to remove the protestors from the airfield
- MB advised that the CAA had reviewed LCY's CCTV coverage, which was deemed to be compliant, and that in January 2013 the Department for Transport and the CAA stated that the water boundary was a boundary in its own right
- Immediate actions following the protest included the provision of increased patrols and additional police cover.
- Within two weeks CCTV, alerts from Albert Isle, warnings and lights have been installed
- The airport is reviewing its boundaries as a whole, with a vulnerability assessment taking place in the near future
- The protestors were given a £90 fine

The Chair stated that he would raise the matter at the UK Airports Consultative Committee to discuss with other Chairs on how perhaps greater punishment could be brought against protestors that deliberately create so much disruption.

The key matters which arose from the report on the terminal evacuation were as follows:

- A CS gas canister was found at an airport check-in desk
- CBRN officers were called to the scene
- The actions that the airport took in responding to the discovery of the canister were considered to be by the book
- The investigation is ongoing
- The airport is looking into sensors which can detect any CBRN incidents
- The airport has taken on board a number of 'lessons learned' from the evacuation and has taken steps to improve the evacuation procedure. One such step will be the introduction of pink high-vis jackets to ensure staff are better identified in an emergency.

## 5. Sub-Committee updates

The Chair informed members that the Passenger Experience Sub-Committee had not met due to a lack of a quorum. The Chair stated that there are a number of important pieces of work that the sub-committee can get involved with in the near future, and therefore the Sub-Committee should attempt to meet in early 2017.

The Chair highlighted the difficulties that the airport had had with the increased proportion of leisure travellers using the airport, and asked for an update on the work that the airport had been doing with regard to disabilities

Melanie Burnley, Director Customer Experience, stated that the airport had recently been given a "low score" by the CAA with relation to its handling of hidden disabilities. MB informed the Committee that the airport needed to improve this aspect of the passenger experience and undertook to inform the Committee at the next meeting about the work that the airport is doing to improve its handling of hidden disabilities.

### a. Airspace & Environment Sub-Committee

The Chair invited James Shearman (JS) to update the Committee on the work of the Sub-Committee.

JS stated that the Sub-Committee had had its first meeting. JS thanked members for their attendance and stated that the minutes would be circulated to the wider LCACC once agreed by Sub-Committee members. JS stated that the Sub-Committee had decided on four key areas of work:

1. Post implementation of LAMP
2. Department of Transport consultations
3. Construction programmes
4. National and local environment policy changes and updates

JS stated that the Sub-Committee would examine consultations in detail, and would feed any necessary information into the LCACC when the Committee wished to respond to a consultation.

JS stated that the Sub-Committee's report would replace the quarterly Airport Director's report on the environment as the Sub-Committee would be in a better position to update the LCACC on relevant items.

A number of members who were present at the Sub-Committee stated their thanks to James, and agreed that the meeting had been productive.

#### **b. Community Sub-Committee**

The Chair invited Anna Boss (AB) to update the Committee on the work of the Sub-Committee.

AB stated that the Sub-Committee had its first meeting on 17 November. AB thanked members for their attendance, and for a productive meeting.

AB stated that the Sub-Committee had decided on three key areas of work:

1. Consultations on questions concerning community engagement
2. Consultations on local businesses in LCY supply chains
3. Consultations on matters relating to surface access and expansion on the local community and the mitigation of adverse effects.

A number of members who were present at the Sub-Committee stated their thanks to Anna, and agreed that the meeting had been productive.

The Chair thanked JS and AB for their updates, and highlighted to members that the way in which the two sub-committees were working was a move in the right direction. The Chair asked that the momentum be continued.

#### **6. Airport Transport Forum**

Rachel Ness (RN) updated members on the work of the Airport Transport Forum (ATF), including the work on the surface access strategy, DLR, TLF, parking zones, Crossail, travel plans and taxis highlighting the work that the Forum will be doing on updating the surface access strategy and Travel Plans now CADP had received planning approval.

RN informed the Committee that Gavin Wicks, the new LCY Head of Transport Planning, would be managing the ATF from January 2017.

RN invited any member of the Committee to come and attend the meetings, and stated that the Working Groups of the ATF would be able to link with the work of the LCACC Sub-Committees where overlap between workstreams were identified.

#### **7. Airport Director Reports**

**The airport reports are attached to these minutes. The key matters arising were as follows:**

**Environment:**

- The progress with the noise monitors was clarified and the possibility of additional monitors was discussed.
- The number of complaints, air quality, noise, and enquiries was discussed.
- The sound insulation work at the Robin Hood estate was discussed as well as the future work taking place with properties in the area.
- The Chair asked for the report to be coupled with PowerPoint slides in future to visually show trends.

**Airport Director (Melanie Burnley):**

- Danish Airline, SUN-AIR, in partnership with British Airways, commenced a new route to Bremen, Germany on 31st October.
- KLM is resuming flights from LCY after an absence of 8 years. They will start by running a daily service to Amsterdam which will increase to four daily flights on weekdays and one to two flights a day during weekends.
- The Flybe route between London City and Cardiff is set to continue due to an overwhelming demand.
- The first phase of west pier works have opened
- LCY airport won best regional airport at the CAPA World Aviation Summit in Amsterdam in October for airports catering for less than 100 million passengers per year. The Chair congratulated LCY for this achievement.

**Airport Director (Gary Hodgetts):**

- Slight increase in passenger and flight movements.
- The resurfacing of the runway has now been completed. A total of 220mm of asphalt has been added to the surface which will improve the flow of aircraft moving around the airfield in busy periods.
- The date for the engineering evaluation of the Bombardier CS100 has been postponed from the expected date of December this year to the end of February next year. The evaluation of the aircraft will be carried out using a test aircraft. When fully certified, the CS100 will initially be operated by Swiss and replace the Avro RJ aircraft. This will be the first new commercial aircraft to be certified at London City Airport since the Airbus A318 in 2008.

**Community (Anthony Angol):**

- The airport's work with primary and secondary schools was discussed
- AA highlighted the take-off into work scheme and community investment
- The airport has raised over £23K through events such as football tournaments, a charity bike ride to Lille, donation boxes and in-kind donations, a significant contribution.

**Planning (Tim Halley/Rachel Ness):**

- Work continues on the 42 planning condition schemes required to be approved prior to CADP construction works starting.
- LCY is sharing draft submissions with Newham officers, with formal submission of the schemes planned from January 2017.

- LCY continues to target a start on site in Summer 2017 subject to discharging conditions and securing necessary land deals.
- Discussions to acquire land from GLA and DLR are ongoing.
- LCY have paid the first instalment of the Employment and Education Contribution (totalling £316,000) to LBN under the requirements of the CADP S106.
- Rachel Ness (RN) gave a short presentation on the proposed new digital air traffic control tower which is to be installed at LCY. RN stated that NATS would give a detailed presentation at the next meeting of the Committee

## 8. Parking Zone Proposals

Murray Woodburn, Principal Transport Planner gave a short presentation on parking zone proposals for the local area. MW stated that the consultation on the positions, time of day and days of the week in which the parking zones would be enforced would be ending on 16 December 2016.

After the consultation the legal process for the adoption of the Parking Zones through a Parking Order would take place. At this stage there is an opportunity for any legal challenge against the parking zones.

Some members expressed concern that the timeframe for getting in responses to the consultation was short, especially due to it being the festive period. MW stated that he would take this back to colleagues in LBN.

## 9. AOB

The Chair invited members of the Committee to Christmas drinks at Boisdales in Canary Wharf.

The Chair also asked members to consider a possible move to a new meeting time in order to ensure maximum participation. The Chair floated the idea of a 12pm meeting which would include a lunch.

## 10. Date of next meeting

The Committee will next meet on Tuesday 7 March 2017, at a time to be confirmed, at Civil Aviation House, London City Airport

## Summary of Action Items

|          | <b>What</b>   | <b>Who</b>                    | <b>When</b>         |
|----------|---|-------------------------------|---------------------|
| <b>1</b> | Secretary to send out calendar invites for the next Committee meeting, and send papers a week prior to the meeting. | LCACC Secretary               | Before next meeting |
| <b>2</b> | Contact London Chamber of Commerce and University of East   | Chair/Secretary & East London | Before next meeting |

|          |   |  |                        |
|----------|---|--|------------------------|
|          | London to encourage participation   | Chamber of Commerce Rep/LCY Community Lead |                        |
| <b>3</b> | LCY to report on any updates regarding the runway protest and terminal evacuation   | LCY  | Report at next meeting |
| <b>4</b> | Chair to inform other Consultative Chairs about the runway protest and the punitive punishment received by the protestors | LCACC Chair                                | As soon as possible    |
| <b>5</b> | Report on the work that LCY is doing with regard to hidden disabilities   | LCY  | Report at next meeting |
| <b>6</b> | Sub-Committees to report to LCACC   | Sub-Committees                             | Report at next meeting |
| <b>7</b> | Link to LBN page on the CADP planning application to be placed on the LCACC website and circulated to members             | LCACC Secretary and Chair                  | Before next meeting    |
| <b>8</b> | Airport to provide detailed report on the new digital air traffic control tower   | NATS, LCY, CAA                             | Report at next meeting |
| <b>9</b> | Update to be provided on the installation of new parking zones  | LBN  | Report at next meeting |